



Palouse Habitat for Humanity, Inc.

Privacy Statement and Notice

Palouse Habitat for Humanity, Inc., is committed to keeping your information private. We recognize the importance applicants, program families, tenants, and homeowners place on the privacy and confidentiality of their information.

When collecting, storing, and retrieving applicant, family, and homeowner data – such as tax returns, pay stubs, credit reports, employment verifications and payment history – internal controls are maintained throughout the process to ensure security and confidentiality. Palouse Habitat for Humanity, Inc. employees and volunteers are subject to a written policy regarding confidentiality, and access to applicant data is restricted to staff and volunteers on an as-needed basis.

With your permission, as part of the application process, we collect nonpublic personal information about you from a variety of sources, including:

- Information we receive from you on applications or other forms;
- Information about your transactions with us or others;
- Information from references, landlords, etc; and
- Information we receive from a consumer reporting agency.

Throughout your relationship with us, we may disclose the following kinds of nonpublic personal information about you as needed to carry out our relationship or as required by law to third parties including:

- Credit search agencies;
- Financial service providers, such as mortgage servicing agents; and
- Government agencies.

The information we disclose may be:

- Information we receive from you on applications or other forms, such as your name, social security number, assets, income, debts, etc;
- Information about your transactions with us or others such as your loan balance, payment history, etc; and
- Information we receive from a consumer reporting agency such as your credit worthiness and credit history.

If you wish to opt out of disclosures, except those permitted or required by law, you may call Palouse Habitat for Humanity at 208-883-8502.